



D.A.V NANDRAJ PUBLIC SCHOOL

Marwari Arogya Bhawan No- 3, Bariatu, Ranchi

SYLLABUS: 2026-27

Class	X	Subject	Information Technology (402)
Prescribed Books	Information Technology (MICA EDUCO PUBLICATION)		

Month	Days	Topic
April	24	Part A- Employability Skills <ul style="list-style-type: none">• Effective Communication Skills-II• Self-Management Skills-II Part B-Subject Specific Skills <ul style="list-style-type: none">• More on Digital Documentation
May	20	Part B-Subject Specific Skills <ul style="list-style-type: none">• More on Digital Documentation (Advanced) using LibreOffice Writer (Contd.)
June	13	Part B-Subject Specific Skills <ul style="list-style-type: none">• Features of Spreadsheet & More about Spreadsheet
July	23	<ul style="list-style-type: none">• Database Management• Database & Relationship
August	24	Part B-Subject Specific Skills <ul style="list-style-type: none">• More on Database
September	07	<ul style="list-style-type: none">• Maintain Healthy, Safe & Secure Working Environment
October	21	Part A- Employability Skills <ul style="list-style-type: none">• ICT Skills II• Entrepreneur Skills-II• Green Skills- II

Portion for Examination

Unit Test – I	Part A-Employability Skills <ul style="list-style-type: none">• Effective Communication Skills-II• Self-Management Skills-II Part B-Subject Specific Skills <ul style="list-style-type: none">• More on Digital Documentation
Half Yearly Examination	Part A-Employability Skills <ul style="list-style-type: none">• Effective Communication Skills-II• Self-Management Skills-II Part B-Subject Specific Skills <ul style="list-style-type: none">• More on Digital Documentation• Features of Spreadsheet & More about Spreadsheet• Database Management• Database & Relationships• More on Database
Annual Examination	Whole Syallabus